



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	GC BAHADURGARH
Name of the head of the Institution	Mrs. Deepa
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01276230574
Mobile no.	9466745316
Registered Email	gc_bahadurgarh1@rediffmail.com
Alternate Email	gcbahadurgarhinformation1@gmail.com
Address	Govt. College Balour Road Bahadurgarh
City/Town	BAHADURGARH
State/UT	Haryana
Pincode	124507

2. Institutional Status

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Mrs. Tarana negi
Phone no/Alternate Phone no.	01276230574
Mobile no.	9915115510
Registered Email	gc_bahadurgarh1@rediffmail.com
Alternate Email	gcbahadurgarhinformation1@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://gcbahadurgarh.ac.in/QuickLinks.aspx?ID=2+Rx+N0HANC=
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	http://gcbahadurgarh.ac.in/QuickLinks.aspx?ID=BFcJrpmMV3E=

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	C++	65.70	2003	31-Mar-2003	30-Mar-2008
2	B	2.27	2015	01-May-2015	30-Apr-2020

6. Date of Establishment of IQAC	27-Sep-2012
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Regarding construction of Smart class Room, various	03-Sep-2019 90	12

issues pertaining to sanitation,upgradation and strengthening of Departments and installation of CCTV in college campus.

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Govt.College Bahadurgarh	ADMISSION FEE TUTION FEE	HARYANA GOVT.	2020 365	973525
Govt.College Bahadurgarh	UNIVERSITY FUND	HARYANA GOVT.	2020 365	4951056
Govt.College Bahadurgarh	P.L.A.(COLLEGE FUND)	HARYANA GOVT.	2020 365	1242076
Govt.College Bahadurgarh	ELECTRICITY FUND	HARYANA GOVT.	2020 365	315840
Govt.College Bahadurgarh	R.K.FUND	HARYANA GOVT.	2020 365	184240
Govt.College Bahadurgarh	COMPUTER FEE	HARYANA GOVT.	2020 365	975600
Govt.College Bahadurgarh	LIBRARY SECURITY	HARYANA GOVT.	2020 365	528500
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

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10. Number of IQAC meetings held during the year :

1

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1.Set up of video conferencing Room 2. Proper utilization of Smart class Room 3. Three days Faculty Development Programme. 4. Parent Teacher Meeting 5. Automation of Library

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
<p>The IQAC of the college determined following plan of actions for the overall development of the college during the session 20192020: Proper and timely utilization of Govt. Grant received in this session. The allocation of grant varies with the departments, units and other various bodies constituted in the college. All the teachers are asked to prepare the lesson plan and execute the same in a planned manner in the beginning of the academic year. The college has ample space for the parking of the vehicles. The IQAC discussed to formulate a well defined plan for proper utilization and uniform parking of the vehicles. Laboratories are indispensable for conducting the practical and thus enhance the analytical skills of the students. Thus realizing the importance of this, the members proposed to update the laboratories with the latest equipment the technology. The members of IQAC laid utmost emphasis on the cleanliness and sanitation related works in the college. They proposed to monitor the cleanliness and sanitation work from time to time in the college. It is very essential to keep the teachers update with the latest trends in the field of education. It was proposed in the meeting that the faculty members will probe the prospect of the job oriented programmes. The campus is already equipped with WiFi facility. The members discussed to update and strengthen this facility in the campus so that the students and faculty members can gain maximum benefit. The foundation of a student is laid by the parents and teachers, both are integral part of a student's life. In order to strengthen this bond, the</p>	<p>The following works and plan of actions were completed and achieved during the session 20192020: The grants received are timely consumed by all the incharges. The incharges utilized allotted grants as per their need. All the teachers prepared their lesson plan in the beginning of the semester classes and taught the students according to it. New parking area was demarcated and developed for uniform parking of the vehicles. The renovation and up gradation of labs were carried out. Latest equipment was purchased from the Lab Augmentation Grant and labs facilities were upgraded according to the need of the students. The cleanliness drive was carried out throughout the session. Students were made aware to maintain and keep the campus neat and tidy. A Three Days faculty development programme was organized in the college. Besides this trained and expert resource persons were invited to deliver extension lectures by the placement cell, which helped students in the awareness about the current trends in the job market. The WiFi facility was upgraded by installing routers in different areas of campus. Parentteacher meet was scheduled from time to time to monitor the progress of the students. It was ensured that all the faculty members took regular classes in the smart class rooms. It was also included in their timetable. Two large pits were dug in the campus for rain water harvesting. The biodegradable waste was also disposed off at the designated places. Water purifiers were purchased and installed for safe drinking water for the students and staff members.</p>

members proposed to organize parentteacher meet front time to time. Smart class room is an important tool in the learning process. Currently, five smart class rooms are set up in the college to facilitate the learning for the students. The members discussed to frame such programmes which will encourage all the teachers to optimize the use of these class rooms. They also discussed the feasibility to increase the number of smart class rooms in the college. The disposal of waste in a prudent and biodegradable way was discussed by the members. They also focused on harvesting rainwater. The members discussed the availability of potable drinking water for the students as well as for the staff members. They proposed to install water coolers and water purifiers in the college.

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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	21-Feb-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The MIS of the college is updated and working successfully. there are two types of MIS of the college. The first one consists of the information pertaining to the faculty of the college. All the details regarding teaching and non teaching is displayed on MIS. The second MIS is related with workload. it is updated from time to time as per requirement in the college.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Maharishi Dayanand University, Rohtak frames the curriculum which is followed in the college. College administration supervise the schedule of the curriculum. Various classroom teaching methods based on needs of different subjects are regularly used for the effective delivery of the curriculum. The teachers prepare lesson plan according to the curriculum of the university and adhered to it. The curriculum delivery is planned before the commencement of regular studies through weekly lesson plans ensuring optimum spacing of syllabus in study days. The lesson plans are so devised that an exhaustive coverage of syllabus can be ensured. The teachers discuss with students the concepts related to syllabus units and provide them the relevant current information. The students are encouraged to ask questions and provide their inputs to the teachers for effective delivery of curriculum subject matters. Not only this, students have been given opportunities to prepare and speak on the topics which are in their syllabus through seminars, oral presentation of assignments, group discussions and active class participation. Students are also encouraged to refer to the standard prescribed texts written by the renowned scholars of the respective subjects. The college has a library with good number of books. Apart from the books the college provides different newspapers and informative magazines to cater to the need of the students and to keep them update with the latest updates.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	01/07/2019	0	0	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	No course was introduced	01/07/2019
BCA	No course was introduced	01/07/2019
BCom	No course was introduced	01/07/2019
BBA	No course was introduced	01/07/2019
BA	No course was introduced	01/07/2019
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Not implemented	01/07/2019

BBA	Not implemented	01/07/2019
BCA	Not implemented	01/07/2019
BCom	Not implemented	01/07/2019
BSc	Not implemented	01/07/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	817	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No value added course added	01/07/2019	0
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BBA	ROLE OF RECRUITMENT IN HRM	1
BBA	A STUDY OF MARKETING STRATEGIES OF HYUNDAI	1
BBA	Brand preference of mobile phone with special reference to MOTOROLA PHONES	2
BBA	Human resource management in banking sector SBI	1
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
The student and parents feedback obtained from the objective question in the respond scale of 4 to 0 , with the most positive response rated as 4 and most negative response rated as 0 and other tow recorded as 2 3 on the behalf of slightly positive response,.The mean score calculated from all the questionnaire and overall mean from all three departments . The overall mean obtains after the analysis of student and parents feedback from the three

department (Science, Commerce Arts) of institution which represents the survey satisfactory of student(1.93) and parents (2.20) receptively There are some important students and parents faculty feedback suggestion noted which are much beneficial for overall department of institution These are following such as :-

a) An auditorium need to be built in the college campus b) Parking facility need slightly variation c) Lab infra should be enhanced d) sanitation should be renovating(Eco-friendly) e) job- oriented schemes should be introduced as per their respective course f) Introduction of WI-FI in their college campus g) Parents-Teachers Association program should be organised in the fourth Saturday of every month h) Facilitate effective running of the teaching-learning programs i) Increased the numbers of smart class room in the institution j) Outside space of college building should be utilized properly k) Safe drinking water should be more points Analysis of students and parents feedback score from all three department SI No. Department Students Parents 1 Science 2.41 2.23 2 Commerce 0.93 2.22 3 Arts 2.45 2.35 OVERALL MEAN 1.93 2.26

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BBA	Management	120	153	83
BCA	Computers	180	231	140
BSc	Med	180	222	148
BSc	Non-Med	360	435	268
BCom	Hons	180	203	125
BCom	Pass	360	418	228
BA	Pass	2040	2350	1618
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2610	0	42	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
42	42	6	6	5	9
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring system is managed successfully since 2017-18 in the college. It is for the students of 1st year only. Every week one lecture is assigned for the mentor class. This system is student centered. Every week mentor interact with their students and discuss not only their academic but also social and personal difficulties faced by them. The students feel free and openly share their problems with mentors. Such type of program prove quite fruitful for the students. It makes them emotionally strong , confident and prepare them to face the life challenges in much better manner.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1021	42	1:24

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
85	42	43	14	12

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Nil	Assistant Professor	Nil
2020	Nil	Assistant Professor	Nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA	1st Semester, 2019	31/12/2019	30/04/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Assessment of performance is an integral part of teaching and learning process. As a part of sound educational strategy, the institution adopts Continuous Internal Evaluation (CIE) System to assess educational aspects of a student's development on a continuous basis throughout the year with assignments and internal exams.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar for the conduct of examination is student centered and prepared by Maharishi Dayanand University. At college level faculty member prepare the lesson plan. The syllabus of the subject is divided by the teachers

according to the time plan and students are informed before hand about it. It is metamorphosed as per the need of the time. In the academic calendar the parity is maintained in theory and practical so that students can comprehend the topic in lucid manner.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://gcbahadurgarh.ac.in/Data.aspx?Menu=BFcJrpmMV3E=&SubMenu=SYWIj0Ou/+4=>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
0	BA	Pass	437	47	10.75
0	BCom	Pass	49	1	2.04
0	BCom	Hons	41	8	19.51
0	BSc	Non-Med	89	34	38.20
0	BSc	Med	44	25	56.81
0	BCA	Computers	45	2	4.44
0	BBA	Management	16	4	25

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[Survey not conducted.](#)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	0	nil	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
nil	nil	30/06/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
nil	nil	nil	30/06/2020	nil

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	01/07/2019
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Nil	0	0
International	Nil	0	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Nil	0
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Green Factors of Referential value-based software component repository	Pradeep Kumar	International Journal of Cloud Computing, Vol. 9, Nos. 2/3, 2020	2019	0.8	AIIT, AMITY University Uttar Pradesh, Noida	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2019	0	0	0

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	11	15	6	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Poster Making	Fit India Movement Programme	2	15
Jal Shakti Abhiyan	NSS	20	100
10 days Special Shram Daan	NSS and NCC	2	120
7 Days NSS Camp	Govt. College Bahadurgarh	2	100
One Day NSS Camp	Govt. College Bahadurgarh	2	200
Communal Harmony Week	Govt. College Bahadurgarh	2	100
Prabhat Pheri	Govt. College Bahadurgarh	5	20
One day NSS camp	Govt. College Bahadurgarh	2	150
Poshan Month 2019 Discussion	NSS	2	50
Mask Making by NSS Volunteers	Govt. College Bahadurgarh	2	2
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Quiz Competition	2nd Position	Youth Red cross Camp	7
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/ collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities

Road Safety week	GC Bahadurgarh	Extension Lecture	15	200
Training for Road Safety and Disaster Management	GC Bahadurgarh	First Aid Training	2	50
Youth Red cross Camp	Vaish Arya Kanya mahavidyalaya Bahadurgarh	Training Camp	2	7
Road Safety	RRC Club ,GC Bahadurgarh	Extension Lecture	2	70
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	0	Nil	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	01/07/2019	30/06/2020	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No MoUs signed	01/07/2019	Nil	0
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1994000	1994000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Fully	2	2012

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	28087	0	0	0	28087	0
Reference Books	1330	0	469	0	1799	0
e-Books	0	0	8	0	8	0
Journals	0	0	0	0	0	0
e-Journals	0	0	0	0	0	0
Digital Database	0	0	0	0	0	0
CD & Video	0	0	0	0	0	0
Library Automation	29417	0	0	0	29417	0
Weeding (hard & soft)	0	0	0	0	0	0
Others(s pecify)	0	0	0	0	0	0

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	01/07/2019
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

[illegible]

Total	110	4	1	0	0	1	3	50	0
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4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
22000	22000	247800	247800

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

To maintain and upkeep the infrastructure Institute facilities and equipment, following activities are undertaken by college:- 1. There is Stock Maintenance Committee in every department, who maintains the stock register by physically verifying the items round the year. 2. Department wise annual stock verification is done by concerned Head of the Department. 3. Regular maintenance of Computer Laboratory equipment are done by Laboratory Assistant along with Laboratory attendant and they are headed by Lab Maintenance Committee Convenor. 4. Overall development of campus is done by Campus Discipline and Cleanliness Committee of the college. 5. Regular cleaning of water tanks, proper garbage disposal, pest control, landscaping and maintenance of lawns is done by Institute Fourth Class Employees. 6. College campus maintenance is monitored through regular inspection. 7. Outsourcing is done for maintenance and repairing of IT infrastructure such as computers, internet facilities including Wi-Fi and broadband. Updating of software is done by lab assistants. 8. Outsourcing is done for the maintenance of wooden, furniture, electrification, and plumbing. 9. Regular maintenance of the water cooler and water purifier is done by outsourcing agent. 10. The maintenance of the reading room and stock verification of library books is done regularly by library staff.

<http://gcbahadurgarh.ac.in/Data?Menu=GGpWxWJuSX8=&SubMenu=Y2INtg2NRDQ=>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	HARYANA STATE MERIT SCHOLARSHIP ON BASIS OF 12TH RESULT, HARYANA STATE MERITIOUS INCENTIVE SCHEME, EARN WHILE YOU LEARN, CONSOLIDATED	286	3315600

	STIPEND SCHEME, FREEDOM FIGHTER DEPENDENTS		
Financial Support from Other Sources			
a) National	NIL	0	0
b) International	NIL	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
STRESS Management	15/02/2020	32	Councilors
SUPRATI COMPETITION	24/08/2019	9	DEPARTMENT OF HIGHER EDUCATION
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Employability training on carrier Counseling and Future goals and opportunities	144	144	0	0
2020	Vocational Guidance week Celebration	0	80	0	0
2020	Communication shells enhancement	0	60	0	0
2020	carrier Counselling Seminar	56	56	0	0
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
QLC TECHNOLOGY PVT. LIMITED	80	0	Ganga technical Campus, Vaish Arya College Bahadurgarh	43	0
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	7	BSc (Med)	Science	MDU	MSc, B.Ed
2020	4	BCA	Computer Science	MDU, Ganga Institute of technology	MCA
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0
SET	0
SLET	0
GATE	0
GMAT	0
CAT	0
GRE	0
Civil Services	0
Any Other	0
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Talent Hunt	Institution Level	100
Zonal Youth Festival	District Level	24
Inter Zonal Youth Festival	District Level	1
District Level Inter College Declamation Contest	District Level	2

Cultural Festival SRIJAN	District Level	120
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Gold	National	2	Nill	4734,614	Hitesh Kumar, Manjeet
2019	Silver	National	1	Nill	4734	Hitesh Kumar
2019	Bronze	National	1	Nill	091	Ujjwal
2020	Gold	National	1	Nill	2150720019	Ramnik
2020	Silver	National	1	Nill	2950710108	Aman

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

An Alumini meet was organised by Alumini Association on Dated 01st March 2020 in which 37 students participate.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

37

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Management has been decentralized through formation committees like SC/ST committee, academic committee, sports committee, finance committee etc. The decentralized governance model is evident in every sphere as each department/faculty functions as a separate sub-unit, in deciding and implementing the student-centric programmes and activities. The matters at the

department level are discussed by the HOD with the faculty team in consultation with the Principal. This gives the faculty an enormous sense of belonging and pride in the institution and this brings out the best in them.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Human Resource Management	The governing body monitors the activity of the college in totality. The College is switching over to HRM and the data of all faculty members are centrally digitalized under MIS for handling issues like transfer, disbursement of salary, sanctioning of leaves and other official matters. The admission of students has already been made online and centrally handled by the Higher Education Department of the Govt. of Haryana for maintaining transparency and efficiency in the whole process.
Research and Development	There is no separate infrastructure to carry out research work. However, teachers continuously engage in their research activities, publication, seminar and conferences, faculty development courses, orientation/Refresher/ short term courses etc
Teaching and Learning	Various useful teaching learning methods were developed by the respective departments to ensure the quality of teaching and learning.
Curriculum Development	Designed and developed by Maharishi Dayanand University, Rohtak ,since the college is affiliated to it. The college teachers who are on university Board of Studies advise the university changes in the syllabus wherever required in accordance with the recent societal requirements.
Examination and Evaluation	The rules, processes, categories of offences and corresponding penalties relating to adoption of unfair means by students during University examinations were reviewed and subsequently revised to deter the students from adoption of Unfair Means during the University examinations.
Library, ICT and Physical Infrastructure / Instrumentation	The college has a open access system library. Computer lab , Language Lab,

	Virtual Classrooms are also available for both students and teachers. The College is making constant efforts to get grants for infrastructure maintenance and development.
Admission of Students	Application form process was completely online through the website of Higher Education, Haryana. Admission were conducted in both online(Merit List) and offline(Physical counseling) mode for the convenience of students.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Planning and Development process is carried out by the governing authority The Higher Education department which is gradually progressing towards the digitalization of the whole process. The funds and grants are sanctioned electronically. They are also disbursed and utilized by keeping an electronic trail.
Administration	The Higher Education Department, Government of Haryana and the University authorities controls administration of college. The service records of the teachers and non teaching staff have already been digitalized for central processing of the service matters. On line Biometrics Attendance of the staff has been implemented for maintaining the regularity and punctuality of the staff.
Finance and Accounts	The College is progressively adopting e-governance modules in finance and accounts related matters. All matters related to the salary of its employees have already been digitalized. The pay bills are e-transmitted to the treasury and passed again in electronic medium. No cash transaction is allowed and the payment is made in the bank account of the respective employees. The government grants are sanctioned and disbursed through E-mode.
Student Admission and Support	The students' admissions have been made online and the merit list for admissions can be seen through weblink. The fees of the students whose names figure in the merit list is deposited only through e-challen. Moreover, the scholarship disbursement is also made through E-mode.

Examination	The filling up of exam forms and the issuance of university Roll number are through online mode. The students Roll number remains the same throughout the complete tenure of their study. The submission of internal assessment to the university is also done in online mode.
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6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	nil	nil	nil	Nil
2019	nil	nil	nil	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Faculty Developmen t Programme on Qualita tive Research approach and E- Content De velopment.	nil	13/09/2019	15/09/2019	61	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Research Methodology in Physical Science	1	26/05/2020	01/06/2020	7
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
In the time of need or crisis, staff members give supportive and Financial Aid to their colleagues.	In the time of need or crisis, staff members give supportive and Financial Aid to their colleagues.	1. Earn While You Learn 2. Scholarship scheme for SC/ST/OBC students, Meritorious students,

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Audit system: All documents related to financial transactions are checked by the college bursar before making payment of bills keeping in view the Govt. Rules and instructions. External Audit System: College receives two types of grants/funds i.e. a) Govt. Grants from Higher Education Dept. Records checking and audit of these grants is conducted by auditors from the office of A.G. Haryana. b) Funds/ Fees receive from students: Audit of College funds is conducted by auditors of Director Local funds, Finance Dept, Govt. Of Haryana.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
nil	0	nil
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6.4.3 – Total corpus fund generated

9170837

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Department of Higher Education, Haryana	Yes	College appointed committee and IQAC.
Administrative	No	nil	Yes	College appointed committee and IQAC.

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1.Suggestion regarding academic and administrative reforms are heartily welcomed and implemented. 2. Parent Teacher meet is being held to discuss about the educational progress of students. 3. Parents are always extent their supportive end.

6.5.3 – Development programmes for support staff (at least three)

nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Teachers are encouraged to engage themselves in various research oriented activities. 2. Whole administrative process has been computerized. 3. Efforts to improve E-content delivery to students through smart class rooms. 4.. Efforts for improvement of infrastructure. 5. Initiatives has been taken to open new courses.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Faculty Development Programme	13/09/2019	13/09/2019	15/09/2019	47
2019	Parent Teacher Meeting	05/10/2019	05/10/2019	05/10/2019	105
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Poster making and Essay writing competitions	14/08/2019	14/08/2019	23	9
Raise your voice and stay strong	11/10/2019	11/10/2019	8	3
Extension lectures by Legal Expert	18/12/2020	19/12/2020	19	7
Online Poster making Competition	07/03/2020	07/03/2020	14	5

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

1. Sent proposal for installation of rooftop solar panel for use of renewable energy sources. 2. Rainwater Harvesting System. 3. Regular EVS classes for 1st year UG students by college teachers to create environmental awareness. 4. College is planning to change all bulbs with CFL for saving energy. 5. College has adapted good practices for optimum use of water to save it. 6. College has the facility of turning biodegradable waste into compost.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	02/10/2019	1	Plastic mukt Bharat	Environmental Pollution	50
2019	1	1	06/11/2019	1	Prabhat pheri for environmental Protection	Environmental Protection	60
2020	1	1	24/03/2020	1	Mask made and distributed	Covid-19	2
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	01/07/2019	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Nibandh Pratiyogita	19/02/2020	19/02/2020	10
Sholok Uccharan	04/03/2020	04/03/2020	14
Hindi Diwas	14/09/2019	14/09/2019	15
Matri Bhasha diwas	19/02/2020	19/02/2020	20
Talent Hunt	25/09/2019	26/09/2019	100
Zonal Youth Festival	04/11/2019	06/11/2019	24
Inter Zonal Youth Festival	13/11/2019	15/11/2019	1

District Level Inter College Declamation Contest	17/11/2019	17/11/2019	2
Cultural Festival SRIJAN	24/01/2020	25/01/2020	120
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Proper up keep of trees and college greeny Saving of electricity by change of CFL Addition of trees and plants as the part EVS practical and during plantation drive by NCC NSS Carbon neutralization by small forest area in the college land The fallen leaves are not burnt but used for making organic compost-pit.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

I. VERMICOMPOSTING PIT: A vermicompost pit was developed in the college campus to convert biodegradable waste into compost which was used as manure for the plants grown in the campus as a Clean and Green campus initiative. It was done with the help of volunteers of Paritantra student club and by the initiation of Municipal Council, Bahadurgarh. 2. PARENT-TEACHER MEETING: As an initiative to develop an interactive and progressive outlook between the teacher, students and parents, a Parent- Teacher meeting was organized regularly in the college campus. The meeting was a positive approach towards developing a better communication between parents and the teachers where various problems encountered by the students and parents were discussed for holistic growth of the students. Parents feedback was also taken into consideration for better management of the institution and for better teaching and learning process.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://gcbahadurgarh.ac.in/Data.aspx?Menu=ROFj+/eyOLA=&SubMenu=EZMZRWPEnrw=>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Government College, Bahadurgarh is a premier institute dedicated towards the holistic development of the students belonging to varied strata of life from rural as well as urban areas. The college came into existence in 1967, as an evening college and subsequently converted to morning shift in 1970. Right from its inception, the visionary aspect of the college is to transform this institution in to a paramount among other institutions and educational bodies in its vicinity. The college has accepted every challenge to come at par with the best institutions in terms of keeping abreast with the changing times. This institute understands the importance of overall development of the personality of a student and thrives to bring best out of him. The academic and co curricular calendar are synchronized ingeniously to bring out the best of a student. The teachers try to maintain equilibrium in theoretical and practical knowledge of the students and discouraged them from conformism and rote learning. The extracurricular activities are regularly organized in the college which brings out the humane side of the students to the forefront. The priority of the institute is student centered. The students are encouraged to have an out of the box approach and the college body contemplates to convert their dreams into reality. The institute also plays a pivotal role in inculcating moral values in the students and makes them sensitive and aware towards their

moral duties in the society. The different programmers organized from time to time strengthen student's physical and mental growth .There are various clubs functioning in the college under which various extension activities are organized with collaboration of outside organisations to bring exposure to the students. NSS and NCC activities bring a sense of discipline and responsibility in the students contributing to make them good citizens. Sports activities are much emphasized and over the years this college has emerged as a major breeding centre for players of state and national repute. The sports achievements are given in the provided link.

Provide the weblink of the institution

<http://gcbahadurgarh.ac.in/Data?Menu=ROFj+/eyOLA=&SubMenu=ZoTozhUgsPY=>

8.Future Plans of Actions for Next Academic Year

1. Strengthening of information technology which will not only facilitate the learning process but also benefits the students. 2. Taking the hygiene sanitation one step ahead, the toilets will be renovated. 3. Beautification of college campus by planting different types of flowers shrubs for hedges. 4. Upgradation of laboratories library of the college. Their is proposal to equip the labs with latest equipment. 5. For eco-friendly environment saving electrical energy their is proposal to install solar panels on roof tops.